

**About Traveling ART:** Traveling ART was founded in 2011 to help promote the visual arts in New Braunfels by offering a wide variety of classes, camps and fun arts! The founders are Ashley Martinez and Shannon Legg who love promoting the arts and importance of creativity. We believe in supporting local artists and small businesses. After two and half years of business, Traveling ART has decided to expand into their final stage of growth to offer a fully working art studio and now ART Space for rent to local amazing artists!

**What we are looking for:** Traveling ART is looking for professional and unique fine artists that have a wide variety of pieces from sculptures to paintings. We will not be a large art gallery, but a fun store to shop for artists gifts. We will have spaces available with shelf space, wall space or both. We will only accept original work and will not allow buyer/resellers in our gallery. We would like our ART spaces to offer a fun and unique way to view, appreciate and buy art.

**Traveling ART Application for Art Space**

Name: \_\_\_\_\_ DBA: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Description of work: \_\_\_\_\_

*A detailed inventory list will need to accompany your merchandise upon delivery*

**Space Choice (circle one): Small (\$50)                      Medium(\$75)                      Large(\$100)**

**All work will be juried to maintain quality and diversity in the gallery.**

The Jury Committee meets every 1st Friday of the month. This form, plus samples of your work must be submitted to 2339 Gruene Lake Drive, Ste. B by the Monday before the 1st Friday, no later. Presently Hours are Monday-Sunday 11-7PM, closed on Wednesdays. If you have questions, call Traveling ART at 361-228-3852. You will get a response on the jury decision by the Monday after the Jury Committee meeting.

1. Traveling ART will charge sales tax to the customer. Consignor is responsible for paying sales tax to the State.

2. Consignor is required to provide a short biography as purchasers often want to include this information with a gift. Please submit digitally and Traveling ART will format and print for customers.

3. Consignor is responsible for attaching a removable price sticker with their assigned vendor number on all items for sale. This can be stuck directly onto the item or put on an attached tag. This removable sticker will be placed in the transaction journal for the store and

will serve as a record of what was sold. Traveling ART will provide pre-printed sticker sheets with assigned vendor number. Vendor may write or type price onto the label.

4. All contracts run for 3 months from signing date. Beginning and ending dates will be provided when contract is signed.

5. Rent is: Based on the approximate amount of space you request, per contract. Small 7.5 square feet, \$50/month, Medium 15 square feet, \$75/month, Large 24 square feet, \$100/month. There will be only 2 Extra Large spaces available at, \$150/month, 30 square feet.

**Traveling ART Does NOT take commission on any items sold.**

Included in monthly fee: Traveling ART will provide all necessary display items, Traveling ART will notify artists when inventory is low. Every gallery artist will have a featured link on the Traveling ART website, Artists info will be advertised on all Social media networks (Facebook, Instagram, Pinterest, Twitter) Gallery will be featured in print ads, to include The TXCitizen and The Bargainista.

6. Due with the contract is the first months rent. You will be paid your commission by the 20th of the month following the month in which sales were made. You will be given a separate receipt when you pay rent.

7. The Consignor will carry insurance for any items displayed for consignment and either give proof of insurance or sign a waiver relieving Traveling ART from all liability or loss. Consignor shall bear the loss in cases of credit card fraud, checks will not be accepted for art sales. Management shall provide procedures incorporating industry "best practices" to minimize such losses.

8. A formal agreement for the space rental must be signed after clearance with jury committee. Rent is due with your signed agreement and inventory. You may pay rent by cash, check made out to Traveling ART or with credit card in person or by invoice. There is a 5% charge if you pay by credit card.

9. Contracts run for a 3 month time period. No items may be displayed for more than 3 months unless contract is renewed. Written notice must be submitted 30 days prior to end of contract stating artist's desire to either renew or terminate their contract. Renewal considerations will be based on the juries recommendation of what is in the best interest of Traveling ART, the artist's sales, customer interest, and artist's ability to keep the rental space stocked with inventory. Traveling ART will contact the artist 2 weeks after receiving their written intentions to discuss renewal of contract or to make arrangements for merchandise pick up.

**Jury has the right to refuse individual pieces**

Traveling ART wants this gallery to be successful for all parties involved. Our Motto is "Bringing ART to all", this is one of the many reasons why we want to promote our local artists.

We look forward to a prosperous endeavor!

***This is not a contract for ART Space Rental, this is an application to be approved by the Traveling ART jury. Once approved you will receive a contract via email. For questions, please call 361-228-3852 or email [info@mytravelingart.com](mailto:info@mytravelingart.com)***